



APPLICATION FORM

Please complete this form fully using black ink and return it to the address above

Job Title:

PERSONAL INFORMATION SECTION

Title: Surname: Forenames:

Surname at birth (if different) Age: Date of birth:

Place of birth: Nationality:

Permanent address:

Address for letters (if different):

Email address: Fax:

Home telephone: Mobile telephone:

If you have ever possessed any other nationality or citizenship, please give full details with dates:

Are you a legal UK resident? Yes No Are you subject to immigration control? Yes No

If yes, please specify:

Do you consider that you have a disability? Yes No

EMPLOYMENT DETAILS

Please give details of all full-time and part-time work, including any periods of self-employment, within the last ten years.

Name and Address of Most Recent or Present Employer	Dates		Job Title and Duties	Reason for Leaving <i>(if appropriate)</i>
	From	To		
Name and Address of Previous Employers <i>(Please list the most recent first)</i>	Dates		Job Title and Nature of Work	Reason for Leaving <i>(if appropriate)</i>
	From	To		
Give details of any time not already accounted for (including unemployment)				

OTHER INFORMATION

Please give details of any other skills, experience or personal interests that may be relevant to the position.

REFEREES

Please give details of two referees that we can approach, should you be short-listed for the position. Referees should be able to comment on your present or most recent employment. Please be assured that we will not approach your current employer without an offer of employment being made and accepted.

REFEREE 1:

Name:

Address:

Telephone:

Fax:

In what context does this referee know you?

REFEREE 2:

Name:

Address:

Telephone:

Fax:

In what context does this

INTERVIEWS

Please indicate when you would **not** be available for interview.

If you consider that you have a disability, please indicate any special arrangements you require to enable you to take part in an interview.

Please indicate how you heard about this vacancy.

DECLARATION

I declare that the details given on this application are to the best of my knowledge, true and complete. I understand that my application may be rejected or, if I am already appointed, I may be dismissed if I withhold relevant details or give false information.

I give permission for all or part of this application and references to be held on both computerised and manual records, which I may request access to.

Signed:

Date:

Name:

Please send your completed application form to:

Mrs AM Kenny
Ideal Textiles
152 Gallowgate
Glasgow
G1 5DR